NEW STUDENT ORIENTATION

UNIVERSITY OF MASSACHUSETTS LOWELL
DIVISION OF ONLINE & CONTINUING EDUCATION
INTRODUCTION
UMASS LOWELL ONLINE AND CONTINUING EDUCATION
ACADEMIC ADVISING CENTER

- Appointments with Academic Advisors are available in person, over the phone, or via email or Skype
- Appointments can be scheduled online or by calling 978-934-2474
- Drop-ins are welcome
- Email: OCEStudentSuccess@uml.edu

Location & Hours
Southwick Hall 203
Monday-Thursday: 8:30 am-7:00 pm
Friday: 8:30 am-5 pm
THE NEW STUDENT CHECKLIST

✓ Make sure financial aid is all set
✓ Set up your student email and SiS account
✓ Make an appointment with your academic advisor
✓ Register for courses
✓ Order books and other school supplies
✓ Map out your schedule
✓ Have a plan!
✓ Relax – then get ready to do it all over again 😊
• You will receive an email from UMass Lowell’s Information Technology department shortly after your acceptance with instructions on how to set up these accounts.

• Set them up as soon as possible!

• If you have any trouble with your student email or SiS account, please contact the UMass Lowell Help Desk at Help@uml.edu or 978-934-4357.

• You can link your student email account to your personal email so you never miss a thing.
• Make sure you fill out your Free Application for Federal Student Aid (FAFSA) ASAP

• Enter the UMass Lowell school code: 002161

• Be sure to check your UMass Lowell student email for updates from the Financial Aid Office

• Log in to your SiS account and visit the “Financial Aid Center” tab to view, and then accept or decline, your financial aid

• Monitor your “To-Do” list in SiS for updates

• Assistant Director Tara Antifonario is the financial aid advisor for all Online and Continuing Education students. She can be reached at ContinuingEd-FinancialAid@uml.edu or 978-934-2000.
• Your Academic Advisor is here to help you map out your degree plan and stay on track

• You can speak with your Advisor in person, over the phone, or via email or Skype

• Our scheduling system makes it easy for you to make an appointment at a time that is convenient for you!

• Make an appointment by visiting the “Advising” section of the Online and Continuing Education website

• Make an advising appointment once registration for courses has opened for the next semester
1. Log in to your SiS account

2. Select “Enrollment” tab on left-hand side
   1. Select “Enrollment: Add Classes”
      1. Enter 5-digit SiS class number OR use the “Search” tool
      2. Once you have all courses for the semester in your “shopping cart,” hit “Continue”
      3. To finalize your schedule, hit “Finish Enrolling”
      4. Once you are registered in SiS, you will get a confirmation page

*Check out our new “Easy Add” feature!*
PLEASE NOTE: You cannot log in to your Blackboard account until the first day of classes

To log in, visit continuinged.uml.edu and click the “Blackboard & Online Course Login” button on the top right of the page

Use your UMass Lowell student email and password to sign in to your account

To “test drive” an online course, visit https://continuinged.uml.edu/online/tutorial/testdrive.cfm
Each instructor selects the course textbooks

You can find your required textbooks on the UMass Lowell bookstore website: www.uml.edu/bookstore

Click “Books,” then enter your course info under the “Shop by Course” section

You can purchase your books directly through the UMass Lowell bookstore and have them shipped to you, or you can use a third-party vendor
• All campus parking lots “open” at 3:30 pm, Monday-Friday

• You do not need a student ID or parking pass to visit campus during open hours

• You may park in non-reserved and non-visitor parking freely after 3:30 pm

• You may park in reserved or visitor parking freely after 5 pm

• To view a campus parking map, visit https://www.uml.edu/docs/Campus%20Map%202016_tcm18-110645.pdf
• Within 1 day of registering for courses, you will see your account balance under the “Finance Center” tab in SiS

• Monthly invoices will be sent to your student email account

• There are no late fees; however, if you do not pay down your balance you will not be able to register for courses for the next semester

• You can set up payment plans in the “Finance Center” in SiS
• Scholarships are available for Online and Continuing Education students!

• The application process opens in the Spring* semester each year
  *A small number of scholarships have deadlines in the Fall semester

• Visit [https://uml.academicworks.com/](https://uml.academicworks.com/) for more information
Let’s check out the UMass Lowell library!
• Disability Services
  – Accommodations available for students with documented disabilities

• Available Software
  – Assistive Technology
  – Available Software

• Writing Center

• Career Services

• UCard (Student ID Card)
  – Email: Kathleen_Shea@uml.edu
• Add/Drop Dates
  – Last day to **add** a course **without** permission
  – Last day to **add** a course **with** permission
  – Last day to **drop** a course without being charged tuition

• Withdrawal Dates
  – Accelerated online course
  – Full-term online and on-campus courses

• Course Evaluations
  – Please **complete** them - they help to ensure that you and other students have a high-quality educational experience!
Welcome to the River Hawk Family!